



2253 Dublin Road Columbus, Ohio 43228  
Phone- 614-488-2877 Fax- 614-488-3543  
www.peabodylandscape.com

OFFICE PERSONNEL

**PEABODY LANDSCAPE GROUP APPLICATION FOR EMPLOYMENT**

THIS APPLICATION WILL REMAIN ACTIVE FOR THREE (3) MONTHS UPON SIGNING.

NAME \_\_\_\_\_ DATE \_\_\_\_\_

PRESENT ADDRESS \_\_\_\_\_  
STREET APT #

CITY STATE ZIP CODE

EMAIL ADDRESS \_\_\_\_\_

PHONE NUMBER \_\_\_\_\_ ARE YOU 18 OR OLDER? \_\_\_\_\_

IN CASE OF EMERGENCY, PLEASE CONTACT \_\_\_\_\_

ADDRESS \_\_\_\_\_ PHONE \_\_\_\_\_

ARE YOU A U.S. CITIZEN OR AN ALIEN AUTHORIZED TO WORK IN THE U.S.? YES \_\_\_\_\_ NO \_\_\_\_\_

IF NO, PLEASE EXPLAIN  
\_\_\_\_\_  
\_\_\_\_\_

**EMPLOYMENT DESIRED**

POSITION DESIRED \_\_\_\_\_ DATE YOU CAN START \_\_\_\_\_

ARE YOU EMPLOYED NOW? \_\_\_\_\_ IF SO, MAY WE CONTACT YOUR PRESENT EMPLOYER \_\_\_\_\_

NAME OF EMPLOYER ? \_\_\_\_\_ YOUR POSITION AND PAY RATE \_\_\_\_\_

WHY DO YOU SEEK EMPLOYMENT AT PEABODY LANDSCAPE GROUP \_\_\_\_\_

WHAT IS YOUR DESIRED PAY RATE? \$ \_\_\_\_\_ PER HOUR SALARY PER WEEK \$ \_\_\_\_\_

**EDUCATIONAL BACKGROUND**

NAME OF SCHOOL AREA OF STUDY

HIGH SCHOOL \_\_\_\_\_

UNIVERSITY / COLLEGE \_\_\_\_\_

SPECIAL SUBJECTS OR WORK EXPERIENCE \_\_\_\_\_

CERTIFICATIONS / LICENSES \_\_\_\_\_

## WORK EXPERIENCE IN THE FOLLOWING CATEGORIES

Identify your experience in each category below using the following (NUMBER) --->	(1) - No Knowledge	(3) - Weak	(5) - Little Experience	(7) Knowledgeable	(9) Perform Frequently
	(2) - Unfamiliar	(4) - Familiar	(6) - Good	(8) Trained/Experienced	(10) Expert & Proficient

  

LANDSCAPE HORTICULTURE / PLANTS _____	GROUNDS MAINTENANCE SALES _____
LANDSCAPE CONSTRUCTION _____	GROUNDS MAINTENANCE MGMT. _____
LANDSCAPE DESIGN / INSTALLATION _____	TURFGRASS MGMT. _____
LANDSCAPE RESIDENTIAL SALES _____	LAWN CARE - FERT / WEED / PEST _____
LANDSCAPE RESIDENTIAL ESTIMATING _____	PESTICIDE APPLICATOR LICENSE _____
COMMERCIAL BID & ESTIMATING _____	SNOW REMOVAL EST. & SALES _____
CAD - LANDSCAPE DESIGN _____	ACCOUNTING _____
KNOWLEDGE OF CONTRACTS _____	WORD, EXEL, POWER POINT , ETC. _____
KNOWLEDGE OF LANDSCAPE SPECS _____	EMPLOYMENT RELATIONS / HR _____
ESTIMATING SOFTWARE _____	PAYROLL / AR / AP / JOB COSTING _____
CLIENT SALES & DESIGN PRESENTATION _____	BI-LINGUAL WITH SPANISH _____

At times, these activities and requirements involve heavy lifting (80 lb. or more) and pushing heavy loads in wheel barrows, etc. Are you currently able to do perform the labor duties, typical physical requirements and activities necessary for all of the above listed job duties as described for Landscape Construction & Maintenance, Driving and Equipment Repairs?

YES \_\_\_\_\_ NO \_\_\_\_\_ If NO, Please explain \_\_\_\_\_

### DRIVING INFORMATION

Do you have a valid Driver's License? \_\_\_\_\_ Driver License # \_\_\_\_\_ State \_\_\_\_\_

Expiration Date \_\_\_\_\_ # Of Points on Record \_\_\_\_\_ Do You Currently Have Vehicle Insurance \_\_\_\_\_

Do You Have Reliable Transportation to and from Work \_\_\_\_\_ Are You Insurable for Driving \_\_\_\_\_

### EMPLOYMENT HISTORY

WORK DATES	NAME OF EMPLOYER	SALARY/ HOURLY WAGE	REASON FOR LEAVING
START:                      END:	AND PHONE #		
1. _____			
2. _____			
3. _____			
4. _____			

WHICH OF THESE JOBS DID YOU LIKE BEST? \_\_\_\_\_ WHY ? \_\_\_\_\_

WHAT DID YOU LIKE MOST ABOUT THIS JOB? \_\_\_\_\_

**BUSINESS / WORK RELATED REFERENCES (1), (2) & (3)**

**PERSONAL REFERENCE (4)**

NAME	YEARS KNOWN	RELATIONSHIP	PHONE #
(1) _____			
(2) _____			
(3) _____			
(4) _____			

**OTHER BACKGROUND INFORMATION**

Have You Served in the Military YES \_\_\_\_\_ NO \_\_\_\_\_ IF YES, What Service \_\_\_\_\_

Years Served \_\_\_\_\_ Rank When Discharged \_\_\_\_\_ Specialty \_\_\_\_\_

Honorable Discharge YES \_\_\_\_\_ No \_\_\_\_\_ If No, WHY? \_\_\_\_\_

Do you have any allergies that will affect your working with plant material? YES \_\_\_\_\_ NO \_\_\_\_\_

If YES, Please explain the allergy \_\_\_\_\_

Do you have any problem working within an American / Hispanic environment? YES \_\_\_\_\_ NO \_\_\_\_\_

Do you have any past legal offenses or criminal charges from which you have a criminal record? If yes, please explain

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**AGREEMENT OF UNDERSTANDING FOR PURPOSES OF EMPLOYMENT**

I certify that the facts contained in this application are true and are to the best of my knowledge. I understand that if employed, falsified statements on this application shall be grounds for dismissal. I authorize investigation of all statements contained herein and the references listed above to give you any and all information concerning my previous employment and any pertinent information the previous employer(s) may have, and release all parties from any liability for damage that may result from furnishing this information to you.

I understand and agree that if hired, my employment is for no definite period and may, regardless of the date of payment of my wages and salary, be terminated at any time without prior notice and without cause. I understand that Peabody Landscape Group is an alcohol and substance free workplace and that as an employee/associate or as a contract to Peabody Landscape Group, I will be subject to alcohol and/or drug testing as required by the corporate policy.

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
PRINT NAME

**INTERVIEWER COMMENTS**

Applicant is knowledgeable regarding questions asked:

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Was applicant presentable and professional?      Yes \_\_\_\_\_      No \_\_\_\_\_

Years of experience \_\_\_\_\_

Last position of responsibility within landscape \_\_\_\_\_

Requested position of responsibility \_\_\_\_\_

Comments from references:

- (1) \_\_\_\_\_
- (2) \_\_\_\_\_
- (3) \_\_\_\_\_
- (4) \_\_\_\_\_

Recommendation to hire:      Yes \_\_\_\_\_      No \_\_\_\_\_

Date applicant is able to start \_\_\_\_\_

Starting Salary: \_\_\_\_\_      Starting Hourly Pay: \_\_\_\_\_

Probationary period - consideration for pay increase \_\_\_\_\_ days      Potential pay Increase: \_\_\_\_\_

Consideration for pay increase:

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Interviewing Supervisor \_\_\_\_\_      Date \_\_\_\_\_  
Name & Position      Signature