



2253 Dublin Road Columbus, Ohio 43228
Phone- 614-488-2877 Fax- 614-488-3543
www.peabodylandscape.com

OFFICE PERSONNEL

PEABODY LANDSCAPE GROUP APPLICATION FOR EMPLOYMENT

THIS APPLICATION WILL REMAIN ACTIVE FOR THREE (3) MONTHS UPON SIGNING.

NAME _____ DATE _____

PRESENT ADDRESS _____
STREET APT #

CITY STATE ZIP CODE

EMAIL ADDRESS _____

PHONE NUMBER _____ ARE YOU 18 OR OLDER? _____

IN CASE OF EMERGENCY, PLEASE CONTACT _____

ADDRESS _____ PHONE _____

ARE YOU A U.S. CITIZEN OR AN ALIEN AUTHORIZED TO WORK IN THE U.S.? YES _____ NO _____

IF NO, PLEASE EXPLAIN

EMPLOYMENT DESIRED

POSITION DESIRED _____ DATE YOU CAN START _____

ARE YOU EMPLOYED NOW? _____ IF SO, MAY WE CONTACT YOUR PRESENT EMPLOYER _____

NAME OF EMPLOYER ? _____ YOUR POSITION AND PAY RATE _____

WHY DO YOU SEEK EMPLOYMENT AT PEABODY LANDSCAPE GROUP _____

WHAT IS YOUR DESIRED PAY RATE? \$ _____ PER HOUR SALARY PER WEEK \$ _____

EDUCATIONAL BACKGROUND

NAME OF SCHOOL AREA OF STUDY

HIGH SCHOOL _____

UNIVERSITY / COLLEGE _____

SPECIAL SUBJECTS OR WORK EXPERIENCE _____

CERTIFICATIONS / LICENSES _____

WORK EXPERIENCE IN THE FOLLOWING CATEGORIES

Identify your experience in each category below using the following (NUMBER) --->	(1) - No Knowledge	(3) - Weak	(5) - Little Experience	(7) Knowledgeable	(9) Perform Frequently
	(2) - Unfamiliar	(4) - Familiar	(6) - Good	(8) Trained/Experienced	(10) Expert & Proficient

LANDSCAPE HORTICULTURE / PLANTS _____	GROUNDS MAINTENANCE SALES _____
LANDSCAPE CONSTRUCTION _____	GROUNDS MAINTENANCE MGMT. _____
LANDSCAPE DESIGN / INSTALLATION _____	TURFGRASS MGMT. _____
LANDSCAPE RESIDENTIAL SALES _____	LAWN CARE - FERT / WEED / PEST _____
LANDSCAPE RESIDENTIAL ESTIMATING _____	PESTICIDE APPLICATOR LICENSE _____
COMMERCIAL BID & ESTIMATING _____	SNOW REMOVAL EST. & SALES _____
CAD - LANDSCAPE DESIGN _____	ACCOUNTING _____
KNOWLEDGE OF CONTRACTS _____	WORD, EXEL, POWER POINT , ETC. _____
KNOWLEDGE OF LANDSCAPE SPECS _____	EMPLOYMENT RELATIONS / HR _____
ESTIMATING SOFTWARE _____	PAYROLL / AR / AP / JOB COSTING _____
CLIENT SALES & DESIGN PRESENTATION _____	BI-LINGUAL WITH SPANISH _____

At times, these activities and requirements involve heavy lifting (80 lb. or more) and pushing heavy loads in wheel barrows, etc. Are you currently able to do perform the labor duties, typical physical requirements and activities necessary for all of the above listed job duties as described for Landscape Construction & Maintenance, Driving and Equipment Repairs?

YES _____ NO _____ If NO, Please explain _____

DRIVING INFORMATION

Do you have a valid Driver's License? _____ Driver License # _____ State _____

Expiration Date _____ # Of Points on Record _____ Do You Currently Have Vehicle Insurance _____

Do You Have Reliable Transportation to and from Work _____ Are You Insurable for Driving _____

EMPLOYMENT HISTORY

WORK DATES	NAME OF EMPLOYER	SALARY/	
START: _____	AND PHONE # _____	HOURLY WAGE _____	REASON FOR LEAVING _____

1. _____
2. _____
3. _____
4. _____

WHICH OF THESE JOBS DID YOU LIKE BEST? _____ WHY ? _____

WHAT DID YOU LIKE MOST ABOUT THIS JOB? _____

BUSINESS / WORK RELATED REFERENCES (1), (2) & (3)

PERSONAL REFERENCE (4)

NAME	YEARS KNOWN	RELATIONSHIP	PHONE #
(1) _____			
(2) _____			
(3) _____			
(4) _____			

OTHER BACKGROUND INFORMATION

Have You Served in the Military YES _____ NO _____ IF YES, What Service _____

Years Served _____ Rank When Discharged _____ Specialty _____

Honorable Discharge YES _____ No _____ If No, WHY? _____

Do you have any allergies that will affect your working with plant material? YES _____ NO _____

If YES, Please explain the allergy _____

Do you have any problem working within an American / Hispanic environment? YES _____ NO _____

Do you have any past legal offenses or criminal charges from which you have a criminal record? If yes, please explain

AGREEMENT OF UNDERSTANDING FOR PURPOSES OF EMPLOYMENT

I certify that the facts contained in this application are true and are to the best of my knowledge. I understand that if employed, falsified statements on this application shall be grounds for dismissal. I authorize investigation of all statements contained herein and the references listed above to give you any and all information concerning my previous employment and any pertinent information the previous employer(s) may have, and release all parties from any liability for damage that may result from furnishing this information to you.

I understand and agree that if hired, my employment is for no definite period and may, regardless of the date of payment of my wages and salary, be terminated at any time without prior notice and without cause. I understand that Peabody Landscape Group is an alcohol and substance free workplace and that as an employee/associate or as a contract to Peabody Landscape Group, I will be subject to alcohol and/or drug testing as required by the corporate policy.

SIGNATURE

DATE

PRINT NAME

INTERVIEWER COMMENTS

Applicant is knowledgeable regarding questions asked:

Was applicant presentable and professional? Yes _____ No _____

Years of experience _____

Last position of responsibility within landscape _____

Requested position of responsibility _____

Comments from references:

- (1) _____
- (2) _____
- (3) _____
- (4) _____

Recommendation to hire: Yes _____ No _____

Date applicant is able to start _____

Starting Salary: _____ Starting Hourly Pay: _____

Probationary period - consideration for pay increase _____ days Potential pay Increase: _____

Consideration for pay increase:

Interviewing Supervisor _____ Date _____
Name & Position Signature